

**BID BULLETIN NO. 2**  
**For ITB No. 2016-3-190(2)**

**PROJECT** : **Supply and Delivery of the following LANDBANK Christmas Giveaways**

**Lot 1 – 10,200 Pcs. Zipped Meeting Folder**  
**Lot 2 – 17,200 Pcs. Torch Light**  
**Lot 3 – 5, 100 Pcs. Document Clutch**

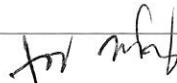
**IMPLEMENTOR** : **Procurement Department**

**DATE** : **September 15, 2016**

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

ITB Clause 5.4 of the Bid Data Sheet and the Checklist of the Bidding Documents have been revised. Please see attached revised pages 39, 40, 85 and 86 of the Bidding Documents.



**ALWIN I. REYES**  
Assistant Vice President  
Procurement Department and  
HOBAC Secretariat

## Bid Data Sheet

ITB Clause																					
1.1	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).																				
1.2	<p>The lots and references are:</p> <p style="text-align: center;">Supply and Delivery of Various LANDBANK Christmas Giveaways ITB No. 2016-3-190 (2)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px auto;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Total ABC</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">10,200 pcs.</td> <td style="text-align: center;">Zipped Meeting Folder</td> <td style="text-align: right;">P 18,360,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">17,200 pcs.</td> <td style="text-align: center;">Torch Light</td> <td style="text-align: right;">10,320,000.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">5,100 pcs.</td> <td style="text-align: center;">Document Clutch</td> <td style="text-align: right;">10,200,000.00</td> </tr> <tr> <td colspan="3" style="text-align: center;">Total</td> <td style="text-align: right;">P 38,880,000.00</td> </tr> </tbody> </table>	Lot No.	Quantity	Description	Total ABC	1	10,200 pcs.	Zipped Meeting Folder	P 18,360,000.00	2	17,200 pcs.	Torch Light	10,320,000.00	3	5,100 pcs.	Document Clutch	10,200,000.00	Total			P 38,880,000.00
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2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the LANDBANK Corporate Budget for the contract approved by the Board of Directors for 2016 in the amount Thirty Eight Million Eight Hundred Eighty Thousand Pesos Only (P38,880,000.00), broken down as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px auto;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Total ABC</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">10,200 pcs.</td> <td style="text-align: center;">Zipped Meeting Folder</td> <td style="text-align: right;">P 18,360,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">17,200 pcs.</td> <td style="text-align: center;">Torch Light</td> <td style="text-align: right;">10,320,000.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">5,100 pcs.</td> <td style="text-align: center;">Document Clutch</td> <td style="text-align: right;">10,200,000.00</td> </tr> <tr> <td colspan="3" style="text-align: center;">Total</td> <td style="text-align: right;">P 38,880,000.00</td> </tr> </tbody> </table> <p>The name of the Project is Supply and Delivery of LANDBANK Christmas Giveaways (10,200 pcs. Zipped Meeting Folder, 17,200 pcs. Torch Light and 5,100 pcs. Document Clutch)</p>	Lot No.	Quantity	Description	Total ABC	1	10,200 pcs.	Zipped Meeting Folder	P 18,360,000.00	2	17,200 pcs.	Torch Light	10,320,000.00	3	5,100 pcs.	Document Clutch	10,200,000.00	Total			P 38,880,000.00
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3.1	No further instructions.																				
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5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project.																				
5.4	<p><b>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iv), a single contract that is similar to the contract to be bid and whose value must be at least twenty five percent (25%) of the total ABC of the particular lot, as follows:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px auto;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Required Contract Value (25% of ABC)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">10,200 Pcs.</td> <td style="text-align: center;">Zipped Meeting Folder</td> <td style="text-align: right;">P18,360,000.00</td> </tr> </tbody> </table>	Lot No.	Quantity	Description	Required Contract Value (25% of ABC)	1	10,200 Pcs.	Zipped Meeting Folder	P18,360,000.00												
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7	No further instructions.																
8.1	The maximum percentage of Goods allowed to be subcontracted is _____.																
8.2	Subcontractors must comply with the eligibility criteria and the documentary requirements applicable to the Bidder.																
9.1	The Procuring Entity will hold a pre-bid conference for this Project on _____ at Bidding Room, 25 <sup>th</sup> Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila.																
10.1	<p data-bbox="448 1570 847 1599">The Procuring Entity's address is:</p> <p data-bbox="496 1630 1062 1787">Land Bank of the Philippines 25<sup>th</sup> Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila www.landbank.com</p> <p data-bbox="496 1854 687 1883">Contact person :</p> <p data-bbox="496 1915 991 2069">Mr. Alwin I. Reyes Assistant Vice President Procurement Department 1598 M.H. Del Pilar cor. Dr. J. Quintos Sts. 1004 Malate, Manila</p>																

## Checklist of Bidding Documents for Procurement of Goods and Services

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6).

3. Eligibility requirements

- **Legal Documents**

- 3.a Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.

- 3.b ~~Valid and current mayor's permit issued by the city or municipality~~ where the principal place of business of the prospective bidder is located.

- 3.c Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.d Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). This form may no longer be submitted if bidder has no ongoing contracts.

- 3.e **Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least twenty five percent (25%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).**

- 3.f The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.g The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.h Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.i Actual sample of offered item
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.
7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder).
- 7.a. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550Q) VAT or Percentage Tax Returns for the 1<sup>st</sup> and 2<sup>nd</sup> Quarters of 2016;
- 7.b. Valid and current PhilGEPS Registration Certificate; and
- 7.c. Income Tax Return for 2015.

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)